

DIRECTORS' TRAINING PROGRAM

Fulfills the requirements of Directors' Training Program
as required by Code of Corporate Governance

ABOUT ICAP

The Institute of Chartered Accountants of Pakistan was established under the Chartered Accountants Ordinance, 1961 as a self regulatory body and it operates under the CA Bye Laws 1983. ICAP is a professional body of Chartered Accountants in Pakistan and represents accountants employed in public practice, business and industry and the public and private sectors.

ICAP realizes that the education, professional values and ethics are critical, and hold together the forces that continue to pull us towards globalization yet persuade us to retain our distinctive identity.

ICAP contributes in promoting corporate governance and led the initiative in Pakistan.

PROGRAM AGENDA FOR SESSION I

DAY ONE		Feb 17, 2015
Module	Topic	Duration
	Introduction	09:00 am
Module One	Corporate Governance – An essential and integrated part of business	09:15 am – 10:30 am
	Tea Break	10:30 am – 10:45 am
Module Four	Formulation and Implementation of Strategy	10:45 am – 01:00 pm
	Lunch and Prayers	01:00 pm – 02:00 pm
Module Six	Board Financial Decisions (Inclusive of running tea)	02:00 pm – 05:00 pm
DAY TWO		Feb 18, 2015
Module	Topic	Duration
Module Two	Board Responsibilities	09:00 am – 10:30 am
	Tea Break and Group Photograph	10:30 am – 11:00 am
Module Three	Board Composition	11:00 am – 01:00 pm
	Lunch and Prayers	01:00 pm – 02:00 pm
Module Seven	Reporting and Communication	02:00 pm – 04:00 pm
	Tea Break	04:00 pm – 04:15 pm
Module Five	Board and Risk	04:15 pm – 05:30 pm
	Certificate Distribution Ceremony	05:30 pm onwards

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PROGRAM

Corporate Governance is now an integral part of doing business; it provides the regulation and conditions to ensure sustained growth and lays down the framework for creating long term trust between companies and its stakeholders.

Code of Corporate Governance issued by the Securities and Exchange of Pakistan (SECP) requires the directors of listed companies to have certification of Directors Training Program (DTP) with an objective to acquaint them with the Code, applicable laws, their duties and responsibilities to enable them to effectively manage the affairs of the listed companies for and on behalf of stakeholders.

The ICAP DTP, duly approved by SECP for the purposes of the Code, is a Pakistan specific course, but also aims to ensure familiarity with the global perspective of corporate governance concepts. The four day certificate course will broadly cover essential principles of Corporate Governance, applicable laws, Business Management, Financial Management, Reporting and Communication. The Program will be conducted in two sessions of two days each. The second session will be announced shortly and will cover the board composition, board's ethical obligation and legal compliance, responsible reporting and related parties.

The program will feature presentations by professional trainers and industry experts and interactive discussions amongst the participants coupled with case studies to get the benefit from exchanging ideas and experiences with their peers.

PROGRAM AGENDA FOR SESSION II

DAY ONE		March 3, 2015
Module	Topic	Duration
	Introduction to program	09:00 am
Module Eight	Board and legal compliance	09:15 am – 11:15 am
	Tea Break	11:15 am – 11:30 am
Module Nine	Board and Ethical Obligations	11:30 am – 01:00 pm
	Lunch and Prayers	01:00 pm – 02:00 pm
Module Ten	Understanding Responsible Reporting	02:00 pm – 04:15 pm
DAY TWO		March 4, 2015
Module	Topic	Duration
Module Twelve	Board Performance	09:00 am – 10:30 am
	Tea Break	10:30 am – 10:45 am
	Board Performance Exercise	10:45 am – 11:30 am
Module Eleven	Dealing with Related Parties and Communicating with Auditors	11:30 am – 01:00 pm
	Lunch and Prayers	01:00 pm – 02:00 pm
Module Thirteen	Board Room Exercise (inclusive of running tea)	02:00 pm – 04:00 pm
	Certificate Distribution Ceremony	05:30 pm onwards

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REGISTRATION

The fee per The fee per participant for the Each Session are below:

	Session I	Session II	Total
ICAP and ICMAP Members	Rs. 60,000/=	Rs. 60,000/=	Rs. 120,000/-
Non-members & others	Rs. 75,000/=	Rs. 75,000/=	Rs. 150,000/-

Note: Fee will also be paid session wise for your convenience.

Payment of the program should be made before **February 27, 2015** enabling the access to the reading material and other pre selection resources.

- Participation will be confirmed subject to receipt of payments and on **First come First basis** due to **limited seats**.
- Duly filled in Registration forms with the Demand Draft, Pay Order or Cheque in favor of "The Institute of Chartered Accountants of Pakistan" must reach the ICAP Head office latest by **February 27, 2015**.
- All cancellations must be sent in writing at least one week prior to the program.
- Registration fee includes: Course material, lunch and refreshments.
- It is important to note that the Certification of Director Training Program is subject to full attendance of both sessions.

Certification of the Directors Training Program will only be awarded on full attendance of the Session.

42 CPD Hours will be given to the members for attending the program.

CPD Hours breakup	Session I	Session II
Interactive Sessions	12 hours	12 hours
i. Before the Sessions	4 hours	4 hours
ii. After the Sessions	4 hours	4 hours
Final Assessment	1 hours	1 hours
Total	21 hours	21 hours



for Registration please contact:

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For further queries kindly contact:

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